

Bethlehem Public Library Trustee Minutes | March 9, 2026

Members Present: Douglas Harman, Nora Clark, Len Grubbs, Stephen Dignazio, Barbara Szeidler,

Absent: Lisa Ffrench, Melissa Smith, Sara Plumey

Librarian Present: Laura Clerkin

Public Present: None

Meeting commenced at 7:03pm

Meeting Minutes: Len made a motion to accept the February minutes as written. Stephen seconded. The motion unanimously passed.

Treasurer's Report:

The budget currently shows \$3,000 favorable. Nora made a motion to accept the Treasurer's report, second by Stephen. The motion unanimously passed.

Old Business: None

New Business None

Committees HR - None

Building and Grounds – Work to continue with the pavilion as soon as possible. The deadline for completion is April 30th, 2026

New landscape provider has been doing a good job, snow removal effective.

Finance - Donations: The library received a total of \$300 unencumbered donations this month. Len moved to accept the donations and Nora seconded. The motion passed unanimously.

Bylaws and Policies - The process of policy review will begin with recommendations to the board starting next month.

Technology: Scanner not functioning as expected technician due to look at equipment.

Librarian's Report: Laura stated that the propane ran very low, BFD in to inspect for safety, Irving refilled tanks without issue.

FOBL will be having a bake sale on Election Day, the Friends have made some member changes in the leadership roles. Laura will contact the Friends to request the release of the committed \$15,000.

Adjournment: Len made a motion to adjourn the meeting at 7:17 pm, with Stephen seconding. The motion passed unanimously.

Respectfully Submitted,

Barbara Szeidler for Melissa Smith