

GETTING RID OF ELECTRONICS

1. PROTECT YOUR DATA AND PERSONAL INFORMATION

- a. Back up what you want to save
- b. Remove flash drives, USB, memory cards
- c. Wipe your device
 - i. <https://www.cisa.gov/news-events/news/proper-disposal-electronic-devices>

2. DISPOSE

- a. Donate
- b. Trade-In
- c. Recycle
- d. Destroy hard drive and throw away

3. BATTERIES

- a. Littleton Transfer Station protocol
 - i. Alkaline – Regular household batteries. Tape terminals and throw in the trash
 - ii. Lead Acid – Car batteries, UPS batteries, etc. Please give to attendant
 - iii. Small rechargeable – Includes Ni-Cd, Li-Ion, NiMH. Tape terminals or bag each battery separately. Give to attendant
 - iv. Button Cell – Tape individually and give to attendant