

## Bethlehem Public Library Trustee Minutes – 2/10/2025

Members Present: Doug Harman, Lisa Ffrench, Nora Clark, Barbara Szeidler, Len Grubbs, Sara Plumley

Absent: Mike Culver, Stephen Dignazio

Librarian Present: Laura Clerkin

Public Present: Kim Koprowski

Meeting Commenced at 7:00pm

### **Introduction**

Kim Koprowski is running for one of the Library Trustee positions in March. She introduced herself, saying that she has been on the Bethlehem Planning Board and also the School Board. She would like to learn more about the library. She values everyone's opinion and believes that more voices and input are important.

### **Meeting Minutes**

Len made a motion to accept the January minutes as written, with Sara seconding. The motion passed.

### **Treasurer's Report**

We are currently over \$397. Len explained that this was because of we had an unexpected propane fill up. The \$50,000 that was invested in the new NHPDIP savings account earned \$183 in interest for the past month; if kept at Woodsville, it would have earned \$3.25. Sara made a motion to accept, Barbara seconded. Motion passed unanimously.

## **Old Business**

Len researched laws pertaining to board size, which was discussed last month. Size is defined in NH RSA 202A-6:

*Any town having a public library shall, at a duly warned town meeting, elect a board of library trustees consisting of any odd number of persons which the town may decide to elect.*

The town voted long ago for a library trustee board of nine. Any change in number would be through a warrant article and town vote.

## **New Business**

Doug read Tana's resignation letter, effective February 1, 2025. Mike is up for reelection and did not sign up; Laura confirmed he told her verbally about this. Lisa and Barbara are also up for reelection and have signed up to run again. There are four people running for three seats: Lisa, Barbara, Kim Koprowski, and Melissa Smith.

## **Committees**

HR – Nothing to report.

Bylaws and Policies – Laura distributed new copies of By-Laws, the last policy that was approved. Trustees should now have a complete new set for their red binders. Barbara said in light of upcoming legislation, new policies or review of current policies may be warranted.

Buildings and Grounds – Nothing to report.

Finance – Donations in the past month, totaling \$20 were received. There are no conditions on the funds. Barbara made a motion to approve, seconded by Len. Motion passed unanimously.

Technology – Nothing to report.

## **Librarian's Report**

Laura presented upcoming zoning amendments relating to light pollution. These changes affect our sign only if we make changes or replacements. Doug stated that we are not subject to these regulations as we are a town-owned building.

There are several bills currently being discussed in Concord that affect libraries.

[SB208](#)- requiring local school boards and public libraries to adopt curation policies. We have a current Collection Development policy.

[HB 273](#)- relative to a parent's access to their minor child's library records. Laura explained how a family card allows parents to know what is checked out by family members.

[HB 376](#)- specifying that library user information exempted from disclosure in the right to know law includes information regarding library cards and library membership status. The library community upholds that who, or if someone, has a library card is confidential information, just as what someone has checked out is confidential.

For 2024, all statistics were up!

- Patron visits up 7.6%
- Total Circulation up 6.4%
- Audios and DVDs up 15.9%
- Overdrive/Libby up 6%

- For the total of in-house circulation and Libby, downloaded items accounted for 19% of total circulation. The majority of those are downloaded audiobooks, less for eBooks and eMagazines.

Len made a motion to adjourn the meeting at 7:35, with Sara seconding; the motion passed unanimously.

Respectfully Submitted

Laura Clerkin