

Bethlehem Public Library Trustee Minutes – 12/9/2024

Members Present virtually: Stephen Dignazio, Barbara Szeidler, Doug Harman, Nora Clark, Len Grubbs, Lisa Ffrench

Absent: Tana LeClair, Sara Plumley, Mike Culver

Librarian Present virtually: Laura Clerkin

Meeting Commenced at 7:00pm

Meeting Minutes

Stephen made a motion to accept the October minutes as written, with Barbara seconding; the motion passed unanimously.

Treasurer's Report

The budget is currently favorable \$2,356. Len does not anticipate anything that would put us over budget before year end. Barbara made a motion to accept, Stephen seconded. Motion passed unanimously.

Old Business

Nothing to report.

Committees

HR – Nothing to report.

Finance – Discussion about whether or not to add a capital reserve warrant article to the town budget. The Select Board had asked at the budget meeting if we might forgo it this year, but also acknowledged that if we remove it, we might not be able to get future warrant articles approved by voters. Motion to add \$15,000 capital reserve warrant

article to the upcoming budget made by Lisa, seconded by Doug. Motion passed unanimously.

Action Item: Laura will find the wording and send it to Mary Moritz.

Buildings and Grounds – Laura reported that the patio door gap has been fixed with a wide sweep which covers the lock portion from air infiltration.

Technology – Laura reported that the two staff laptops are up and running, and staff is very happy.

Bylaws and Policies – Bylaws will be reviewed at a future meeting.

Librarian's Report

Laura locked in with North American Power for electricity at the rate of 11.99¢/kWh for 10 months. David Van Houten reviewed several electric bills, per the request of the Select Board, but found nothing inherently wrong with our billing. There was a discussion about the benefits of solar power throughout the town buildings and school, and the possible redistribution of the benefits.

Action Item: Stephen will speak about this to Mary Moritz.

Laura contacted NH Municipal Association and their legal team regarding our liability when children play on the rocks around the turnaround. They recommended a sign informing people of the danger. Laura purchased and installed a sign on the fence.

All approved policies have been printed and each trustee can pick them up at the library to replace old policies in their red binders.

There are three gingerbread house submissions this year. Laura asked that trustees try to stop in this week to vote. Votes by trustees and the Friends board determine the winner.

Len made a motion to adjourn the meeting at 7:22, with Barbara seconding; the motion passed unanimously.

Respectfully Submitted

Laura Clerkin

For Tana LeClair, Secretary