

Bethlehem Public Library Trustee Minutes – 3/13/2023

Members Present: Doug Harman, Len Grubbs, Lisa Ffrench, Nora Clark, Tana LeClair; Mike Culver attended remotely.

Librarian Present: Laura Clerkin

Meeting Commenced at 7:01pm

Meeting Minutes

Nora made a motion to accept the minutes as written, with Lisa seconding; the motion passed unanimously.

Treasurer's Report

For February, the budget was over \$2,982.78. This is due to the previously discussed purchases of a new copier, as well as the down payment for new audio visual equipment for the conference room. Some money will be moved around (from trusts, or specific funds), and then the balance will be back to zero. Lisa made a motion to accept the report, with Nora seconding; the motion passed unanimously.

Old Business

Nothing to report.

Committees

HR – Nothing to report.

Finance – There were two donations this month. The first was from the Friday Club, for \$50. The second was from ASSE, who utilized the meeting room all day this past Sunday, and the donation was in the amount

of \$60. Len made a motion to accept both donations, with Nora seconding; the motion passed unanimously.

Buildings and Grounds – Doug would like the committee to keep in mind the cost of future repairs in the coming months, such as paint and a faulty door in the building.

Technology – Nora made a motion to ratify the online vote made for the purchase of audio-visual equipment for the conference room, with the purchase to not exceed \$6,000. The purchase will be covered by funds currently invested. Lisa seconded the motion; the motion passed unanimously.

Bylaws and Policies – Nothing to report.

Librarian's Report

The old copier was sold for \$50 to a non-profit in Lancaster.

The photography club contacted Laura and asked to let the board of trustees know that they appreciate the use of the conference room.

Muddy Paws Sled Dogs will be presenting at the library this weekend.

A motion was made by Len to adjourn the meeting at 7:21pm, with Nora seconding; the motion passed unanimously.

Respectfully Submitted

Tana LeClair, Secretary